

**Capital Area Human Services District Board Meeting
Monday, May 9, 2011**

Members Present: Kay Andrews; Rev. Louis Askins; Sue Bushey; Christy Burnett; Dana Carpenter, Ph.D.; Kathy D’Albor; Wayne Delapasse; Gail Hurst; Becky Katz, Vice Chair; Vickie King; Sandi Record, Chairperson; Jermaine Watson; and Barbara Wilson

Members Absent: Amy Betts; Tandra Davison; Kay Long; and Gary Spillman

CAHSD Executive Staff Members: Jan Kasofsky, Ph.D., Executive Director; Carol Nacoste, Deputy Director

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Approval of Agenda May 9, 2011 • Approval of April 4, 2011 Minutes 	<p>Sandi Record Chair</p>	<p>The meeting was called to order at 3:05 p.m. by Sandi Record, Chair.</p> <p>The agenda was amended to add Pointe Coupee Status and Satellite Needs and Tele-health Services. Motion for approval of the April 4, 2011 minutes with the consent revised May agenda made by Barbara Wilson, seconded by Christy Burnett and unanimously carried.</p>	<p>Action taken, motion carried</p>
<p>Reports from Executive Director</p> <ul style="list-style-type: none"> • Communications: Meetings with Parish Governments • Unofficial Legislative Fiscal Audit Report • Electronic Health Record Status 	<p>Dr. Kasofsky</p>	<p>Dr. Kasofsky’s presentations have gone well in West Baton Rouge, Pointe Coupee, and Iberville Parishes. She thanked the board members that were able to attend, stating that it re-enforces the connection between CAHSD and the parishes. Parishes like to see the support of Board members. Next week, Dr. Kasofsky will present to East Feliciana and Ascension Parishes. If Board members can make the meeting, it would be a great endorsement for CAHSD. Dr. Kasofsky spoke with Roxson Welch of East Baton Rouge Parish and Ms. Welch suggested that Dr. Kasofsky present to the full Metro Council.</p> <p>CAHSD received the results from the Legislative Audit. There were no findings involving internal control and its operations. There were also no findings of noncompliance with applicable laws and regulations or other matters that are required to be reported. Dr. Kasofsky praised Carol Nacoste and her staff for making sure policies are followed.</p> <p>CAHSD, along with two other districts, put out an RFP for an electronic health record. Once the system is in place, Federal dollars will reimburse the cost. April 29 was last day of publication for the RFP. The timeline is as follows: Deadline to submit RFP is May 25; Bids to be reviewed May 26 & 27; Recommendation to Executive Directors on vendor selection on May 27; Vendor notified of award on May 30; and Contracts</p>	

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<ul style="list-style-type: none"> • National Council Conference in San Diego • MHERE Status and Effectiveness • OLOL Accountable Care Organization (ACO) Safety Net • Coordinated System of Care (CSoC) • EBR Neighborhood Center & One Stop Shop 		<p>to begin the first week of June.</p> <p>Dr. Kasofsky and Carol Nacoste attended the annual National Council conference.</p> <p>The MHERE dashboard was distributed. The MHERE is holding at 47% of patients being hospitalized instead of 100%, which is saving the state a lot of money. It is the first time EKL emergency department has met the standard for patient length of stay due to the MHERE receiving clients in behavioral health crisis. There has also been a reduction in repeat utilizers. The staff is working on transportation issues and engaging patients with CAHSD clinics before they are discharged. The MHERE may have to have a different type of license when the hospital moves and, if so, the licensing standards will also have to be changed. Dr. Kasofsky is discussing this possibility with DHH Undersecretary.</p> <p>OLOL has developed an ACO in preparation for healthcare reform. The safety net will provide the integration of behavioral health and primary care services. OLOL will use the ACO to apply for a \$10M Federal grant. If awarded, 30 new CAHSD social workers will be housed in primary care locations to provide brief intervention services.</p> <p>Ascension Parish is officially part of the Region 2 CSoC application. Committee members have done a great job mobilizing the community. If awarded the early implementer designation the first parishes to implement services were identified as East Baton Rouge, West Baton Rouge, and Ascension.</p> <p>The Department of Child and Family Services (DCFS) wants CAHSD's presence in an EBR neighborhood one stop shop. CAHSD may place the mobile team there to provide services at the school for the visually impaired. The Scott Elementary school has been converted to apartments and will offer a 'one stop shop' for adults in EBR too. CAHSD will have a presence there.</p>	<p>Forward any complaints due to implementation of initial parishes to Dr. Kasofsky.</p>
<ul style="list-style-type: none"> • Prevention One Time Funding 		<p>There is a budget surplus from the cancellation of the ICARE contract in EBR. CAHSD will use the surplus to fund a day of celebration with O'Brien House focused on Recovery is Possible. Chris Paul with the</p>	

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<ul style="list-style-type: none"> • ENDS Policy Performance Indicators Status • Update on '11 & '12 Budget Status • Board Membership Update: Pointe Coupee • Pointe Coupee Status • Satellite Needs and Tele-health Services 		<p>Hornets will be the keynote speaker. The surplus will also fund a YMCA ropes course for CAHSD summer session clients.</p> <p>CAHSD with Crime Stoppers will develop a door hanger with a prevention message that will be placed in homes/apartments of high crime areas.</p> <p>Updates to the Ends Policies were reviewed. A three year psychiatric rotation program has been approved for LSU with OLOL and CAHSD.</p> <p>CAHSD is staying at a \$2.4M State General Fund reduction. CAHSD is not planning to furlough staff next fiscal year.</p> <p>Nominees for the vacant Pointe Coupee Parish Board seat have been sent to the Governor's Office.</p> <p>The contract for addiction services in Pointe Coupee Parish has gone out on bid. The existing center receives \$157,000 from the Pointe Coupee Hospital District Board which has never required performance indicators. Dr. Kasofsky encouraged the Hospital Board to collect indicators and suggested they meet with Bert Allain our successful contract provider in Iberville Parish.</p> <p>A managed care company will decide who the providers are across the state. CAHSD is focusing on capacity utilization and expansion of satellite services. Tele-health will be researched to provide some services in the outlying communities. Medicaid will cover receiving and broadcasting sites. Will meet with RKM to discuss co-locating for mental health services in East Feliciana Parish.</p>	
<ul style="list-style-type: none"> • Emergency Executive Director Succession Policy • Chairperson's Role Policy 	Sandi Record	<p>Motion for approval of the Emergency Executive Director Succession Policy made by Dr. Carpenter, seconded by Jermaine Watson and unanimously carried.</p> <p>Motion for approval of the Chairperson's Role Policy made by Gail Hurst, seconded by Becky Katz and unanimously carried.</p>	<p>Action taken, motion carried</p> <p>Action taken, motion carried</p>

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<ul style="list-style-type: none"> • Board Member's Code of Conduct Policy • Board Self-Evaluation Form • Slate of Officers • Policy Assignment 		<p>Motion for approval of the Board Member's Code of Conduct Policy made by Christy Burnett, seconded by Dr. Carpenter and unanimously carried.</p> <p>The Board Self-Evaluation Forms were distributed.</p> <p>The Nominating Committee presented the Slate of Officers: Jermaine Watson as Chair and Christy Burnett as Vice-Chair.</p> <p>The Board Member's Code of Conduct Policy will be reviewed by Kay Andrews at the June meeting.</p>	<p>Action taken, motion carried</p> <p>Return forms to Amy Traylor prior to the June meeting.</p>
Adjournment/ Next Meeting Date		The next meeting will be held on June 6, 2011 at 3:00 p.m. at 4615 Government Street, Building 2, Room 205.	